

Junior Faculty Summer Research Award

Eastern Kentucky University College of Science

Purpose and Description: The Junior Faculty Summer Research Award provides summer salary support to selected junior faculty for the purpose of advancing their research and creative projects and scholarship. Unless stated otherwise in the request for proposals the total amount for each award will be \$4,500. The number of awards granted will vary based upon available funding, but a minimum of 2 awards will be made annually.

Following summer school payroll policy, which sets nine hours as the maximum teaching load (Summer I and II), the Junior Faculty Summer Research Award may be used in lieu of one, three-credit hour course. Award recipients are encouraged to devote their summer to research/creative activities. However, recipients may not teach more than six credit hours over the summer. In lieu of salary, recipients may choose to receive all or part of the award in professional development funds to be used in support of the proposed project for such things as travel, software, etc., following university policy. Those choosing the latter option must include a detailed budget in their proposal.

Eligibility: Eligible faculty must hold a full-time, tenure track position with the rank of assistant professor. Preference will be given to faculty members in the first three years of their probationary period and who have not previously received the award. Recipients must certify that they will continue to hold a tenure-track position at Eastern Kentucky University in the academic year following funding and that they will be in compliance with the nine hour maximum salary for summer. Applicants are, therefore, required to declare any other sources of summer salary, including teaching and grants, in their cover letter.

Each recipient is required to submit a progress report to the Office of the Dean by October 20 of the year in which the award is made. The report will detail progress and/or results stemming from the award. Recipients are also required to present the results of their award projects to the university community in the academic year following the summer in which the award is made. This will typically be in poster format during the Scholarship week in the spring semester.

Application and Selection Procedures

1. The college Research and Faculty Development Committee will review the applications and make recommendations to the Dean.
2. If a faculty member or a member of his or her immediate family is being considered for a junior faculty summer research award, that member shall be replaced by an alternate when the committee is reviewing applications for the awards.

3. All applications must be submitted to the Dean's Office electronically using the online application form posted on the college web site under "Junior Faculty Summer Research Award" by January 25.
4. The application shall comprise of all the information requested on the application form (basic information, proposal narrative, current curriculum vitae, and letter of support from the department chair).
5. The proposal narrative should describe the project, the candidate's experience with the subject, and the anticipated outcomes of the research/creative work. The proposal should be limited to a maximum of three single-spaced pages, inclusive of the narrative and any tables, figures, budgetary information and references. **THE PROPOSAL SHOULD INCLUDE SUFFICIENT DETAIL AND CONTAIN LANGUAGE SO THAT SOMEONE OUTSIDE THE FIELD CAN EVALUATE ITS MERIT AND QUALITY.**
6. Priority will be given to projects that:
 - a. Have clearly stated outcomes.
 - b. Demonstrate a well-conceived plan or methodology for achieving those outcomes.
 - c. Have the potential to make a significant contribution to the field of study.
 - d. Will result in a product that can be disseminated (e.g., a refereed publication).
7. Each applicant shall furnish his/her department chair with a copy of the applicant's proposal and request the chair to submit a letter of support electronically using the department chair letter of support submission form posted on the college web site under "Junior Faculty Summer Research Award". The applicant should provide the department chair with enough lead time to review the application and write and submit the letter of support by the January 25 deadline.
8. Applicants will be notified of the results of the selection process by February 28.

Adopted: August 2016